



SPECIAL MEETING OF COUNCIL

Held Electronically and in the George Fraser Community Room,
Ucluelet Community Centre, 500 Matterson Drive, Ucluelet
Thursday, January 30, 2025 @ 4:00 PM

MINUTES

Present: **Chair:** Mayor McEwen
 Council: Councillors Anderson, Hoar (via Zoom), Kennington, and Maftai (via Zoom)
 Staff: Duane Lawrence, Chief Administrative Officer
 Jeffrey Cadman, Director of Finance
 Bruce Greig, Director of Community Planning
 Abby Fortune, Director of Community Services
 Nancy Owen, Executive Assistant

Regrets:

1. CALL TO ORDER

The January 30, 2025 Special Council Meeting was called to order at 4:01 PM.

1.1 ACKNOWLEDGEMENT OF THE YUULU?IL?ATH

Council acknowledged the Yuulu?il?ath, on whose traditional territories the District of Ucluelet operates.

1.2 NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube and Zoom, which may store data on foreign servers.

2. LATE ITEMS

There were no late items.

3. APPROVAL OF AGENDA

4. REPORTS

4.1 2025 - 2029 Draft Five-Year Financial Plan (Verbal Report with Accompanying Presentation)

Jeffrey Cadman, Director of Finance

Mr. Cadman presented this report of the draft 2025 - 2029 Five-Year Financial Plan.

- 2025.2029.SPECIAL *IT WAS MOVED AND SECONDED:*
***THAT** Council authorize staff to execute the 2025 budget expenditures as presented at the January 30, 2025 council meeting.*
CARRIED.
- 2025.2030.SPECIAL *IT WAS MOVED AND SECONDED:*
***THAT** Council direct staff to prepare the 2025-2029 Five-Year Financial Plan bylaw including a \$500,000 requisition in 2025.*
CARRIED.
- 2025.2031.SPECIAL *IT WAS MOVED AND SECONDED:*
***THAT** Council direct staff to prepare the 2025 Tax Rates bylaw based on the budget outlined at the January 30, 2025 council meeting.*
CARRIED.
- 2025.2032.SPECIAL *IT WAS MOVED AND SECONDED:*
***THAT** Council direct staff to transfer \$1,500,000 from the Barkley Community Forest Reserve Fund to the Barkley Community Forest Legacy Reserve Fund.*
CARRIED.

5. ADJOURNMENT

5.1 Procedural Motion to Adjourn

- 2025.2033.SPECIAL *IT WAS MOVED AND SECONDED:*
***THAT** the January 30, 2025, Special Council Meeting be adjourned at 4:57 PM.*
CARRIED.

CERTIFIED CORRECT:

Corporate Officer

Marilyn McEwen, Mayor